

### Village of Southampton

BUILDING DEPARTMENT  
71 Hill Street  
Southampton, NY 11968

631-204-2146  
631-204-2147

### APPLICATION TO THE BOARD OF APPEALS

To be filed and submitted IN DUPLICATE together with eight (8) plot plans drawn to scale and a detailed description and location of the property together with all existing and proposed buildings and distances of the same from the lot and street lines; and names of the surrounding property owners-

\_\_\_\_\_  
In the Matter of the Application  
of

Agent for applicant:

.....  
.....

.....  
.....

to the

BOARD OF APPEALS  
VILLAGE OF SOUTHAMPTON

### QUESTIONNAIRE

1. Has the permit been refused by Building Department? Yes ( ) No ( )

2. Location of property:

SCTM No. 904 - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

3. Is there a County Highway or Village boundary line within 500 feet of the premises in question?

4. Under what section of the Zoning Ordinance is this application made?

5. Filing Fees: DIMENSIONAL VARIANCE – \$750  
SPECIAL EXCEPTION - \$750  
WETLAND PERMIT - \$750

6. Present Zone:

**Request and grounds for relief:**

**INSTRUCTIONS FOR VARIANCE APPLICATION**

FOR DIMENSIONAL VARIANCE AND SPECIAL EXCEPTIONS:

1. 8 COPIES OF SURVEY DRAWN BY A SURVEYOR
2. 8 EIGHT COPIES OF COMPLETED APPLICATION AND SUPPORTING DOCUMENTS.

FOR WETLANDS PERMIT:

1. 10 COPIES OF SURVEY DRAWN BY A SURVEYOR
2. 10 COPIES OF COMPLETED APPLICATION AND SUPPORTING DOCUMENTS.
3. 10 COPIES OF WETLANDS (NATURAL RESOURCES) PERMIT
4. 10 COPIES OF FULL ENVIRONMENTAL ASSESSMENT FORM

Chapter 116-25G.

Building permits authorized by Board of Appeals' actions on variance cases shall be obtained within ninety (90) days and shall automatically expire if construction under the permit is not started within ninety (90) days of issuance and completed within one (1) year, except for area and dimension variances. Extensions of these periods may be granted by the Board of Appeals without a further public hearing where good cause is shown.

STATE OF NEW YORK }  
 }  
 COUNTY OF SUFFOLK }

\_\_\_\_\_, being duly sworn deposes and says that he (or) she is \_\_\_\_\_  
 (Owner or Agent for Owner)

of the property above described. That all statements made in this application are true to the best of his (or) her knowledge and belief, except as to the matters therein stated to be alleged on information and belief and as to the matters he (or) she believes the same to be true, and that any accompanying or attached map is substantially correct.

The undersigned further states upon information and belief that no state officer, or employee of the Village of Southampton, (nor any such officer's, or employee's spouse, brother, sister, parent, child, grandchild or the spouse of any of them) has an interest, direct or indirect, in the person, partnership or association making the application. (If such an interest exists, the nature and extent of the interest must be stated. "Interest" is further defined in Section 809, General Municipal Law.)

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20

\_\_\_\_\_  
Notary Public, Suffolk County.

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