

Village of Southampton

BUILDING DEPARTMENT
71 Hill Street
Southampton, NY 11968

631-204-2146
631-204-2147

**CERTIFICATE OF OCCUPANCY OR
TRANSFER OF PROPERTY**

REQUEST FORM

FEE: \$100.00

DATE: _____

PROPERTY OWNER: _____

TAX I. D. # 904- _____ - _____ - _____

STREET ADDRESS: _____

NEW OWNER: _____

REQUESTED BY: _____

PHONE #: _____

THIS REQUEST MUST BE SUBMITTED WITH THE FOLLOWING INFORMATION:

- 1. SURVEY**
- 2. SMOKE DETECTOR AFFIDAVIT**
- 3. FEE**

DESCRIPTION: (OFFICE USE ONLY)

N-
S-
E-
W-